

**VILLAGE OF TOMPKINS
MINUTES OF THE MEETING OF COUNCIL
HELD IN THE VILLAGE COUNCIL CHAMBERS IN TOMPKINS, SK
TUESDAY NOVEMBER 7TH, 2023**

PRESENT:

Mayor Ken Best, Councilors Darrel Wells, Connie Lindsay, Ethan Wickstrom, Logan McBurney
& Administrator Melissa Churchill

ABSENT:

CALL TO ORDER:

A quorum being present, Mayor Ken Best called the meeting to order at 4:30 PM.

AGENDA:

23-922 Wells: THAT the agenda be accepted as presented.

CARRIED

MINUTES:

23-923 Wells: THAT the minutes of the regular meeting of Council held October 11, 2023 are approved.

CARRIED

DELEGATES:

BUSINESS ARISING FROM MINUTES:

MAINTENANCE, WATERWORKS AND FIRE DEPARTMENT:

Kevin Forsyth, Village Foreman, submitted the water usage report for November to council.

23-924 Wickstrom: THAT Kevin Forsyth Village maintenance report is accepted as presented.

CARRIED

23-925 Wickstrom: THAT the water treatment plant records for November 2023 are approved as presented.

CARRIED

Sander is working and is in the shop so ready to go when the weather changes. Ordered gravel for the roads. Hydrants will flush this week while its nice out.

CORRESPONDENCE:

23-926 Best: THAT the following correspondence, having been read, now be filed:

- 1) Water Reports
- 2) SaskEnergy 5% Revenue August
- 3) RCMP Q3 Report – July – Sept 2023

FINANCIAL REPORTS:

23-927 McBurney: THAT the bank reconciliations, and income statements for the month of November 2023 be accepted as presented.

CARRIED

23-928 McBurney: THAT the accounts for November 2023, in the amount of \$26293.46 are approved for payment.

CARRIED

STAFF REPORT:

23-929 Wickstrom: THAT Administrator Churchill’s report be accepted as presented.

CARRIED

COMMITTEE REPORTS:

OLD BUSINESS

NEW BUSINESS

Lioness Bingo Donation:

23-930 McBurney: THAT council approve a one-time \$50.00 donation to the Tompkins Lioness for their bingo they are hosting.

CARRIED

Cancer Committee Wreath:

23-931 Wells: THAT council approve the purchase of a Christmas wreath with proceeds going to the Tompkins Cancer Committee.

CARRIED

Cement Quote from RLB Construction:

23-932 Wickstrom: THAT council approve the quote from RLB Construction for a cement row for the new part of the cemetery.

CARRIED

Foreman Accident with work truck:

23-933 Wells: THAT council acknowledge that the foreman had a small accident with the town truck, breaking the tail light cover and denting the top corner of the box. Council asked that the tail light cover be fixed.

CARRIED

Christmas Through the Village:

23-934 McBurney: THAT council participate in the Chirstmas through the Village on December 15th. The Village will provide coffee and creamers, small bags of popcorn and raffle off a Christmas basket with tickets being \$5.00/ticket with proceeds going to the waterplant.

CARRIED

Christmas Party:

23-935 Lindsay: THAT council have their Christmas party on December 8th with a potluck of appys and bring your own beverages

CARRIED

Casual Assistant Administrator New Hire

23-936 Wells: THAT Rhonda Armstrong is hired for the position of Casual Assistant Administrator as of November 9th 2023, at an hourly wage of \$18.00/hour.

AND

THAT Rhonda shall provide a Criminal Record Check prior to the end of her probationary period.

CARRIED

Complaint #1:

23-937 Wells: THAT council acknowledge the ratepayer concern and is awake of the issue.

CARRIED

Munisoft Monthly Payment Option:

23-938 Wells: THAT council agreed stay with the current annual payment in January.

CARRIED

Christmas Bonuses:

23-939 Best: THAT council agreed to give full time employees a \$200.00 Christmas bonus & give the part time employees \$150.00 Christmas bonus.

CARRIED

Policies:

ANNOUNCEMENTS:

Next meeting of council is December 12th, 2023

ADJOURNMENT:

23-921 Best: That this meeting be adjourned at 5:50 PM.

CARRIED

Seal

Mayor/Deputy Mayor

Administrator