

**VILLAGE OF TOMPKINS  
MINUTES OF THE MEETING OF COUNCIL  
HELD IN THE VILLAGE COUNCIL CHAMBERS IN TOMPKINS, SK  
TUESDAY, SEPTEMBER 14, 2021**

**PRESENT:**

Mayor Ken Best, Councilors, Darrel Wells, Ethan Wickstrom & Administrator Melissa Churchill.  
Councilor Connie Lindsay via phone.

**ABSENT:** Logan McBurney

**CALL TO ORDER:**

A quorum being present, Mayor Ken Best called the meeting to order at 5:00 PM.

**AGENDA:**

**21-407 Best:** THAT the agenda be accepted as presented.

**CARRIED**

**MINUTES:**

**21-408 Wells:** THAT the minutes of the regular meeting of Council held July 13, 2021 are approved.

**CARRIED**

**DELEGATES:**

**BUSINESS ARISING FROM MINUTES:**

**MAINTENANCE, WATERWORKS AND FIRE DEPARTMENT:**

*Raeburn Jahnke, Village Foreman, submitted the water usage report for August 2021 to council.*

**21-410 Wells:** THAT Raeburn Jahnke's Village maintenance report is accepted as presented.

**CARRIED**

**21-411 Wells:** THAT the water treatment plant records for August 2021 are approved as presented.

**CARRIED**

**CORRESPONDENCE:**

**21-412 Wickstrom:** THAT the following correspondence, having been read, now be filed:

- 1) Legion Advertisement
- 2) Gas Tax Program
- 3) 4H Donation
- 4) Form CC – Bi-Election results September 1, 2021

**FINANCIAL REPORTS:**

**21-413 Lindsay:** THAT the bank reconciliations, and income statements for the month of August 2021 be accepted as presented.

**CARRIED**

**21-414 Lindsay:** THAT the accounts for July 2021, in the amount of \$31,434.00 are approved for payment.

**CARRIED**

**STAFF REPORT:**

**21-415 Wickstrom:** THAT Administrator Churchill's report be accepted as presented.

**CARRIED**

**21-416 Best:** THAT the Bylaw Enforcement report for the month of August 2021 be accepted as presented.

**CARRIED**

**COMMITTEE REPORTS:**

**OLD BUSINESS**

**NEW BUSINESS**

**SUMA Lawyer – O'Brian & Botting**

**21-417 Wells:** THAT the lawyer from SUMA look over the paperwork sent from MSI Spergel Inc regarding potential bankruptcy.

**CARRIED**

**Criminal Record Check**

**21-418 Best:** THAT Administrator Churchill's criminal record check is accepted as presented.

**CARRIED**

**Administrator Contract of Employment**

**21-419 Best:** THAT Administrator Churchill's contract of employment is accepted as presented.

**CARRIED**

**Signing Authority Changes**

**21-420 Wells:** THAT Administrator Melissa Churchill is added at the Cypress Credit Union as having signing authority on MemberDirect for the Village of Tompkins.  
and

**21-420-1 Wells** THAT Ethan Wickstrom is added to the at the Cypress Credit Union as having signing authority for the Village of Tompkins.

**CARRIED**

**21-421 Wells:** THAT Administrator Melissa Churchill is added at the Cypress Credit Union as having signing authority for the Tompkins Museum accounts.

**CARRIED**

**Infrastructure Levy**

**21-422 Lindsay:** THAT the infrastructure levy be increased to \$25.00 on the next utility billing in November 2021

**CARRIED**

**Erin Teichroeb Contract – TeamVeiwier App**

**21-423 Lindsay:** THAT Erin Teichroeb stay on as a contract position till at least the end of the year. Erin will provide Administrator Churchill with the training that was not provided before she left.

and

THAT the TeamViewer app be paid for and downloaded as an online tool to help with the provided training.

**CARRIED**

**Cemetery: Plot Price Change**

**21-424 Lindsay:** THAT the price of the plots at the Tompkins Cemetery be changed.

**CARRIED**

**OTHER BUSINESS:**

**Tender Review:**

**21-425 Wells:** THAT Wilfred Mowat purchase the shed for \$300.00

**CARRIED**

**Ball Park:**

**21-426 Wickstrom:** THAT we get rid of the old falling down outhouses before winter and have a work bee in the spring to finish cleaning up and making the ball park look respectable.

**CARRIED**

**Downtown Park:**

**21-427 Best:** THAT in the spring we put sand down and make a volleyball court in some of the free space there.

**CARRIED**

**Land Use Agreement:**

**21-428 Wells:** THAT the Village do up a Land use agreement with Kevin and Denise Willows for their land on the West side of their house and diamond 2 of the ball park for their horses to graze on.

**CARRIED**

**POLICIES:**

**Policy 10/2021 Work Safety**

**21-429 Wickstrom:** THAT having been read and unanimously approved, Policy 10/2021 Work Safety is approved and will come into effect immediately.

**CARRIED**

**ANNOUNCEMENTS:**

*Next meeting of council is October 12, 2021*

**ADJOURNMENT:**

**21-430 Best:** That this meeting be adjourned at 5:55 PM.

**CARRIED**

Seal

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Mayor/Deputy Mayor

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Administrator