

**VILLAGE OF TOMPKINS  
MINUTES OF THE MEETING OF COUNCIL  
HELD IN THE VILLAGE COUNCIL CHAMBERS IN TOMPKINS, SK  
WEDNESDAY OCTOBER 11TH, 2023**

**PRESENT:**

Mayor Ken Best, Councilors Darrel Wells, Connie Lindsay, Ethan Wickstrom  
& Administrator Melissa Churchill

**ABSENT:** Councilor Logan McBurney

**CALL TO ORDER:**

A quorum being present, Mayor Ken Best called the meeting to order at 5:00 PM.

**AGENDA:**

**23-896 Wells:** THAT the agenda be accepted as presented.

**CARRIED**

**MINUTES:**

**23-897 Wells:** THAT the minutes of the regular meeting of Council held September 12, 2023 are approved.

**CARRIED**

**DELEGATES:**

**BUSINESS ARISING FROM MINUTES:**

**MAINTENANCE, WATERWORKS AND FIRE DEPARTMENT:**

*Kevin Forsyth, Village Foreman, submitted the water usage report for October to council.*

**23-898 Wickstrom:** THAT Kevin Forsyth Village maintenance report is accepted as presented.

**CARRIED**

**23-899 Wickstrom:** THAT the water treatment plant records for October 2023 are approved as presented.

**CARRIED**

**CORRESPONDENCE:**

**23-900 Best:** THAT the following correspondence, having been read, now be filed:

- 1) Water Reports
- 2) SaskEnergy 5% Revenue August

**FINANCIAL REPORTS:**

**23-901 Wells:** THAT the bank reconciliations, and income statements for the month of October 2023 be accepted as presented.

**CARRIED**

**23-902 Wells:** THAT the accounts for October 2023, in the amount of \$52,360.09 are approved for payment.

**CARRIED**

**STAFF REPORT:**

**23-903 Best:** THAT Administrator Churchill's report be accepted as presented.

**CARRIED**

**COMMITTEE REPORTS:**

**OLD BUSINESS**

**NEW BUSINESS**

**Log Me In Remote App:**

**23-904 Lindsay:** THAT council approve the purchase of the Log Me In Remote App for when Administrator Churchill is gone for holidays. They would like Colette to come in Wednesdays & Fridays just so the office isn't completely closed for a long period of time. Administrator Churchill can do day to day activities except for debit & credit transactions. Everything else will be done remotely.

**CARRIED**

**Locks for Landfill & Shop:**

**23-905 Wickstrom:** THAT council approve the purchase of new locks for the landfill and the shop, as it seems like a lot of people in town have keys for both.

**CARRIED**

**Leave Early:**

**23-906 Best:** THAT council allow Administrator Churchill leave at 3:00pm on October 13, 2023.

**CARRIED**

**Close Early:**

**23-907 Wells:** THAT council approve to close the office at 12:00pm on Friday October 20, 2023 to get set up and ready for our fundraiser.

**CARRIED**

**Close Office:**

**23-908 Lindsay:** THAT council approve to close the office for the day on Wednesday October 25, 2023 so Administrator Churchill attend a workshop in Swift Current.

**CARRIED**

**Tombola Table Item for Fundraiser:**

**23-909 Wickstrom:** THAT council approve the purchase of a tombola table item for the fundraiser at a cost no more than \$100.00.

**CARRIED**

**Koncrete Construction Cement Quote:**

**23-910 Wickstrom:** THAT Administrator Churchill get more quotes for the cement work needed on the new section of the cemetery.

**CARRIED**

**Open Air fire Bylaw:**

**23-911 Wells:** THAT council agree to keep the same bylaw and not amend anything.

**CARRIED**

**Close Campground:**

**23-912 Wickstrom:** THAT the campground is now closed for the season.

**CARRIED**

**Winter Closure of Landfill:**

**23-913 Lindsay:** THAT council approve to close the office at 3:30pm on Friday September 22, 2023.

**CARRIED**

**Christmas Cove:**

**23-914 Wickstrom:** THAT Administrator Churchill advertise for the Christmas Cove starting in November

**CARRIED**

**Complaint #1:**

**23-915 Wells:** THAT council acknowledge the complaint made and likely is the result of the previous fire at the residence and the debris left behind.

**CARRIED**

**Cement Donation:**

**23-916 Wells:** THAT an anonymous donation was made to cover the cost of the cement for the memorial bench along the walking path.

**CARRIED**

**Foreman #2 Letter:**

**23-917 Lindsay:** THAT a letter be sent to foreman #2 requesting in writing what his plan is for retirement as previously verbally stated it was the end of this year.

**CARRIED**

**Close Early:**

**23-920 Best:** THAT council approve to close the office at 3:30pm on Friday September 22, 2023.

**CARRIED**

**Policies:**

- Amendment of HR Employee Policy

**ANNOUNCEMENTS:**

*Next meeting of council is November 7th, 2023*

**ADJOURNMENT:**

**23-921 Best:** That this meeting be adjourned at 6:00 PM.

**CARRIED**

Seal

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Mayor/Deputy Mayor

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Administrator