

**VILLAGE OF TOMPKINS
MINUTES OF THE SPECIAL MEETING OF COUNCIL
HELD IN THE VILLAGE COUNCIL CHAMBERS IN TOMPKINS, SK
WEDNESDAY, MARCH 20, 2024**

PRESENT:

Mayor Ken Best, Councillors Connie Lindsay, Darrel Wells, Logan McBurney, Ethan Wickstrom, & Administrator Melissa Churchill.

ABSENT:

CALL TO ORDER:

A quorum being present, Mayor Ken Best called the meeting to order at 4:30 PM

AGENDA:

1. Foreman Forsyth to discuss schooling for water courses

DELEGATES:

24- Best: Foreman Forsyth requesting amendments be made to his Class Reimbursement Agreement and Employment Agreement. Council has made the following amendments:

- 1) This **Amended** Agreement made in duplicate effective on **March 21st, 2024.**

BETWEEN:

Village of Tompkins
Box 247
Tompkins, SK S0N 2S0

~AND~

Kevin Forsyth
Box 4
Tompkins, SK S0N 2S0

WHEREAS the Village of Tompkins will pay for the Water Certification classes and associated fees for Kevin Forsyth.

WHEREAS it is understood that these classes will assist Kevin in obtaining his **Small Systems Water Course**/Water Class 1 Certification.

WHEREAS it is understood that these classes will provide the Village of Tompkins added security for succession planning moving forward.

THEREFORE it is understood that Kevin will reimburse the Village of Tompkins for the classes and associated fees paid for by the Village of Tompkins on a prorated basis if he leaves the employ of the Village of Tompkins, of his own volition, within three (3) years of date of this agreement. **This excludes any medical reasons that may occur that is beyond your control.**

I, Kevin Forsyth, hereby agree to reimburse the Village of Tompkins for the **Small Systems Water Course**/Water Class 1 Certification classes and associated fees paid for by the Village of Tompkins on a prorated basis if I leave the employ of the Village of Tompkins, of my own volition, or am terminated with cause, within three (3) years of date of this Agreement. **This excludes any medical reasons that may occur that is beyond your control.**

2) **Amendment** - Contract of Employment

Between

Kevin Forsyth, Village Foreman
hereinafter called the “**VILLAGE FOREMAN**”

And

The Council elected for the VILLAGE OF TOMPKINS
hereinafter called the “**COUNCIL**”

1. Compensation

- 1.1 The Council agrees to remunerate the Village Foreman at an annual salary of \$41,400 per year with a performance review after one year. This salary is to be computed and paid in twelve (12) equal monthly installments.
Annual salary of \$48,048 per year computed and paid in twelve (12) equal monthly payments. You will receive 42 hours per week, 182 hours per month, 2184 hours per year based on \$22.00 per hour. Water call outs paid at \$22.00 per hour outside of working normal hours. (March 21, 2024)

- 1.2 **After such time that the water course certification is completed with water qualifications to sign off on all water reports, a yearly salary of \$54,600 and water callouts paid at \$25.00/hour. The Village cannot guarantee a NO decrease in hours. (March 21, 2024)**

- 1.3 The Village Foreman’s annual remuneration shall be reviewed on or around January of each year unless otherwise specified in this agreement. The Council may periodically complete an evaluation of the Village Foreman’s performance should they so choose.

CARRIED

ADJOURNMENT:

24- McBurney: That this meeting be adjourned at 5:15 PM.

CARRIED

Seal

Mayor/Deputy Mayor

Administrator