

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR
THE VILLAGE OF TOMPKINS
HELD THE 10TH DAY OF DECEMBER, 2025 AT THE
VILLAGE CHAMBERS AT #5 - 2ND ST**

PRESENT:

Mayor Ethan Wickstrom, Councilors Patty Sloan, Terry Churchill, Tyler Mackay Linda Dodds, & Chief Administrative Officer Melissa Churchill

REGRETS:

CALL TO ORDER:

A quorum being present, Mayor Ethan Wickstrom called the meeting to order at 5:00 PM.

AGENDA:

25-218 Dodds/Sloan: THAT the agenda for the council meeting of December, 2025 be approved as circulated.

CARRIED.

MINUTES:

25-219 Dodds/Mackay: THAT the minutes of the regular Council meeting held November 12th, 2025 be adopted.

AND

THAT the minutes of the special Council meeting held November 27th, 2025 be adopted.

CARRIED.

BUSINESS ARISING FROM MINUTES:

STAFF REPORT:

25-220 Dodds/Churchill: THAT the Foreman Report and Waterworks Operational Records for November, 2025, attached to and forming part of these minutes, be accepted as presented and approved.

CARRIED.

25-221 Dodds/Sloan: THAT Chief Administrative Officer Melissa Churchill's report be accepted as presented and approved.

CARRIED.

NEW BUSINESS

List of Lands in Arrears:

25-222 Dodds/Mackay: THAT the List of Lands with Arrears for the month of November be accepted as presented and approved.

CARRIED.

Western Financial Group Insurance Policy:

25-223 Dodds/Sloan: THAT council table this item for an increase quote to \$100,000.00 for contents for the shop/fire department.

CARRIED.

Munisoft Annual Billing Review and IT Standard

25-224 Churchill/Sloan: THAT council approve the purchase from MuniSoft IT Standard to better protect the village from scammers and AI. The purchase price is \$53.00/month

CARRIED.

SK Recycles:

25-225 Dodds/Mackay THAT council table this item until January 2026 to make a decision.

CARRIED.

Village of Tompkins Christmas Hours 2025:

25-226 Mackay/Dodds: THAT the Village of Tompkins office hours for Christmas & New Years are as follows, closed December 24, 25 & 26 and January 1.

CARRIED.

Appointment of Library Board Members:

25-227 Mackay/Churchill: THAT council appointed 5 board members from the applications received. Erin Hughes, Pam Martin, Kim Hay, Robin McGregor, Connie Lindsay. Ken Mitchell is the RM of Gull Lake representative and Linda Dodds is the Village of Tompkins representative, making the total number of library board members seven (7).

CARRIED.

Municipal Revenue Sharing Grant Declaration for Eligibility:

25-228 Dodds/Mackay: THAT Administrator Churchill is given authorization to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

CARRIED.

DELEGATES:

BYLAWS:

FINANCIAL REPORTS:

25-229 Sloan/Mackay: THAT the Bank Reconciliations for the Village for the month of November 2025 be accepted as presented.

CARRIED.

25-230 Sloan/Churchill: THAT the Statement of Financial Activities for the Village for the month of November, 2025 be accepted as presented.

CARRIED.

PAYMENT OF ACCOUNTS:

25-231 Sloan/Dodds THAT the List of Accounts for November, 2025, in the amount of \$25,201.75 are approved for payment and attached to and forming part of these minutes

CARRIED.

COMMITTEE REPORTS:

- Mayor Ethan Wickstrom – Gull Lake Ambulance – The 2026 levy is seeing an increase of 15%. The Village of Tompkins levy will go from \$5847.45 for 2025 levy (38.40/person) to \$6610.33 for 2026 levy (43.97/person).

CORRESPONDENCE:

25-232 Dodds/Churchill: THAT the following correspondence, having been read, now be filed.

CARRIED.

COUNCIL FORUM:

POLICIES:

OTHER BUSINESS:

ANNOUNCEMENTS:

Next Regular meeting of council is Tuesday, January 13th, 2026

OFFICE HOURS:

The Village office will be closed December 24, 25 & 26 and January 1.

ADJOURNMENT:

25-233 Sloan: That this meeting be adjourned at 7:15 PM.

CARRIED.

Seal

Mayor/Deputy Mayor

Chief Administrative Officer