

**VILLAGE OF TOMPKINS  
MINUTES OF THE MEETING OF COUNCIL  
HELD IN THE VILLAGE COUNCIL CHAMBERS IN TOMPKINS, SK  
TUESDAY, MAY 14th, 2024**

**PRESENT:**

Mayor Ken Best, Councilors Connie Lindsay, Ethan Wickstrom, Logan McBurney, Darrel Wells & Administrator Melissa Churchill

**ABSENT:**

**CALL TO ORDER:**

A quorum being present, Mayor Ken Best called the meeting to order at 5:00 PM.

**AGENDA:**

**24-068 Best:** THAT the agenda be accepted as presented.

**CARRIED**

**MINUTES:**

**24-069 McBurney:** THAT the minutes of the regular meeting of Council held April 9th, 2024 are approved.

**CARRIED**

**DELEGATES:**

- Holly Peterson – Cemetery – Holly came in with information on the cemetery and different cemeteries around our area. She said that Tompkins cemetery needs to be cleaned up, eg fixing graves ect, also brought in some grant information that families of the deceased or groups or the municipality could apply for this grant to help fix and clean up our cemetery. She agreed to start a cemetery committee. Her and Connie Lindsay were going to talk and come up with a date and see if they can get some community members involved to help.
- Ryan Pratt – Neighborly dispute – His neighbor has put up a fence without permission. He also thinks that the fence is on his property not his neighbors. Council did tell him that if he wanted to at the cost to him he could get the property surveyed. He said that he would look into that.

**BUSINESS ARISING FROM MINUTES:**

**MAINTENANCE, WATERWORKS AND FIRE DEPARTMENT:**

*Kevin Forsyth, Village Foreman, submitted the water usage report for April to council.*

**24-070 Best:** THAT Kevin Forsyth Village maintenance report is accepted as presented.

**CARRIED**

**24-071 Best:** THAT the water treatment plant records for April, 2024 are approved as presented.

**CARRIED**

**CORRESPONDENCE:**

**24-072 Lindsay:** THAT the following correspondence, having been read, now be filed:

- 1) Water Analysis
- 2) Kai Hodgson Resume
- 3) RCMP Report Q1
- 4) SaskEnergy 5% Revenue – April

- 5) SaskEnergy 5% Revenue – May
- 6) MMSW Recycling Revenue
- 7) National Police Federation - Municipal Call to Action - Regarding the creation of the Marshals Service

**FINANCIAL REPORTS:**

**24-073 Wickstrom:** THAT the bank reconciliations, and income statements for the month of April 2024 be accepted as presented.

**CARRIED**

**24-074 Wickstrom:** THAT the accounts for April 2024, in the amount of \$29,111.59 are approved for payment.

**CARRIED**

**STAFF REPORT:**

**24-075 Lindsay:** THAT Administrator Churchill's report be accepted as presented.

**CARRIED**

**COMMITTEE REPORTS:**

**OLD BUSINESS**

**NEW BUSINESS**

**In Camera – 5:05**

**Employee Code of Conduct:**

**24-076 Lindsay:** THAT we go over and sign the employee code of conduct.

**CARRIED**

**Timesheet Overview & Employee Conduct:**

**24-077 Lindsay:** THAT HR matters are discussed.

**CARRIED**

**Out of Camera – 5:45**

**Village Clean Up:**

**24-078 Wells:** THAT the Village clean up will be May 26 @ 10:00am starting at the playground.

**CARRIED**

**Campground Opening Day:**

**24-079 Wells:** THAT council officially open the campground for the season May 17, 2024.

**CARRIED**

**Landfill Summer Hours:**

**24-080 Best:** THAT council open the landfill for summer hours starting May 1 – October 31

**CARRIED**

**Ball Diamond Clean up and Fix up:**

**24-081 Wickstrom:** THAT Administrator Churchill get ahold of the Hall Board and coordinate a clean up and fix up.

**CARRIED**

**Ball Tournament:**

**24-082 Best:** THAT council approve the use of the ball diamond to the Hall board for their ball tournament August 10, 2024.

**CARRIED**

**Munisoft Training:**

**24-083 Wickstrom:** THAT council approve the munisoft receipting training for assistant administrator Armstrong.

**CARRIED**

**Rolling Acres Sponsorship Sign:**

**24-084 Wells:** THAT council approve the sponsorship sign for \$100.00 for the golf course.

**CARRIED**

**Ornamental Post Sign:**

**24-085 McBurney:** THAT council agree that Tom & Melissa Secord make an ornamental sign and put it on the corner of CRP Ave & Thomas Street.

**CARRIED**

**Complaint #1:**

**24-086 McBurney:** THAT the neighborly dispute be acknowledged and one of the neighbors was a delegate to explain the situation.

**CARRIED**

**Donation for Waterplant:**

**24-087 McBurney** THAT Councilor Lindsay said the Economic Development Committee is going to donate \$3000.00

**CARRIED**

**Outdoor Area Request – Royal Canadian Legion:**

**24-088 McBurney:** THAT the Village approve an outdoor area for liquor permit at the Royal Canadian Legion Branch #140 for 2024

**CARRIED**

**COUNCILLORS FORUM:**

**OTHER BUSINESS:**

**POLICIES:**

**BYLAWS:**

**ANNOUNCEMENTS:**

*Next meeting of council is June 11th, 2024*

**ADJOURNMENT:**

**24-089 Best:** That this meeting be adjourned at 7:30 PM.

**CARRIED**

Seal

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Mayor/Deputy Mayor

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Administrator