

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR  
THE VILLAGE OF TOMPKINS  
HELD THE 13TH DAY OF JANUARY, 2026 AT THE  
VILLAGE CHAMBERS AT #5 - 2<sup>ND</sup> ST**

**PRESENT:** Mayor Ethan Wickstrom, Councilors Patty Sloan, Terry Churchill, Tyler Mackay Linda Dodds, & Chief Administrative Officer Melissa Churchill

**REGRETS:**

**CALL TO ORDER:**

A quorum being present, Mayor Ethan Wickstrom called the meeting to order at 5:00 PM.

**AGENDA:**

**26-001 Churchill/Dodds:** THAT the agenda for the council meeting of January, 2026 be approved as circulated.

**CARRIED.**

**MINUTES:**

**26-002 Dodds/Churchill:** THAT the minutes of the regular Council meeting held December 10th, 2025 be adopted.

**BUSINESS ARISING FROM MINUTES:**

**STAFF REPORT:**

**26-003 Dodds/Mackay:** THAT the Foreman Report and Waterworks Operational Records for December, 2025, attached to and forming part of these minutes, be accepted as presented and approved.

**CARRIED.**

**26-004 Sloan/Dodds:** THAT Chief Administrative Officer Melissa Churchill's report be accepted as presented and approved.

**CARRIED.**

**OLD BUSINESS**

**26-005 Mackay/Dodds:** THAT the Village of Tompkins opt for the community led program of the new SK Recycles program. Community led means that we get to stay with our current provider (AWS) until such time as we get more information from the provincial government on how this new structure is going work.

**CARRIED.**

**NEW BUSINESS**

**List of Lands in Arrears:**

**26-006 Dodds/Churchill:** THAT the List of Lands with Arrears for the month of December be accepted as presented and approved.

**CARRIED.**

**Council Public Disclosure Statements:**

**26-007 Churchill/Dodds:** THAT all council members updated their public disclosure statements as required.

**CARRIED.**

**Council Appointments:**

**26-008 Dodds/Sloan:** THAT the 2026 council appointments be accepted as presented.

**CARRIED.**

**Council Regular Meetings for 2026:**

**26-009 Dodds/Mackay** THAT 2026 regular council meetings be accepted as presented.

**CARRIED.**

**Council Remuneration:**

**26-010 Sloan/Churchill:** THAT the council remuneration are as follows: Mayor \$90.00/meeting: Councilors \$50.00/meeting and \$40.00/meeting for committee/appointment meetings. Cheques to be distributed in December.

**CARRIED.**

**CAO Churchill and Councilor Churchill declared a conflict of interest in the next item of business and left the meeting at 5:50 p.m.**

**2026 Salaries for Staff:**

**26-011 Mackay/Churchill:** THAT municipal staff annual salaries be set as follows for the 2026:

Chief Administrative Officer - \$43,092.00

Town Foreman - \$49,341.60

Public Works Manager - \$5330.76

Assistant Clerk – Casual - \$18.00/hour

**CARRIED.**

**CAO Churchill and Councilor Churchill returned to the meeting at 6:06 p.m.**

**Western Financial Group Insurance Policy:**

**26-012 Churchill/Sloan:** THAT council approve the amendments made to the insurance policy and be accepted as presented.

**CARRIED.**

**Tax Discounts for 2026:**

**26-013 Dodds/Mackay:** THAT council approves the following Tax Discounts for 2026 – January - August 5%, September 4%, October 3%, November 2% & December 0%.

**CARRIED.**

**MNP Services Rendered Agreement 2025:**

**26-014 Mackay/Churchill:** THAT council approves the agreement from MNP for services rendered.

**CARRIED.**

**MNP Audit Service Plan 2025:**

**26-015 Dodds/Churchill:** THAT council approves the audit service plan from MNP.

**CARRIED.**

**MNP Professional Services Rendered Invoice 2025:**

**26-016 Mackay/Churchill:** THAT council approves the agreement from MNP for services rendered invoice, in the amount of \$11,625.00.

**CARRIED.**

**SaskLotteries Program Application Form:**

**26-017 Dodds/Sloan:** THAT council approves the application for SaskLotteries.

**CARRIED.**

**SUMA Convention April 13-16 Regina:**

**26-018 Sloan/Dodds:** THAT Mayor Wickstrom, Councilor Mackay and Councilor Churchill attend the annual SUMA convention April 13-16 in Regina.

**CARRIED.**

**UMAAS Convention June 2-5 Saskatoon:**

**26-019 Sloan/Mackay:** THAT CAO Churchill attend the annual UMAAS convention June 2-5 in Saskatoon.

**CARRIED.**

**Munisoft Convention September 28-29 Regina:**

**26-020 Mackay/Dodds:** THAT CAO Churchill attend the Munisoft conference September 28-29 in Regina.

**CARRIED.**

**Village Received Titles – Roll 66, 78 & 79:**

**26-021 Dodds/Mackay:** THAT the village accepts the title to properties roll #66, 78 & 79 and send letter to previous owners to retrieve any personal belongings from the properties. Taxervice will do up a letter to send.

**CARRIED.**

**2025 Crime Prevention Police Officers:**

**26-022 Dodds/Churchill:** THAT council acknowledge this is just not feasible to do at this point and time.

**CARRIED.**

**DELEGATES:**

**BYLAWS:**

**FINANCIAL REPORTS:**

**26-023 Mackay/Dodds:** THAT the Bank Reconciliations for the Village for the month of December 2025 be accepted as presented.

**CARRIED.**

**26-024 Dodds/Sloan:** THAT the Statement of Financial Activities for the Village for the month of December, 2025 be accepted as presented.

**CARRIED.**

**PAYMENT OF ACCOUNTS:**

**26-024 Mackay/Sloan:** THAT the List of Accounts for December, 2025, in the amount of \$29,346.13 are approved for payment and attached to and forming part of these minutes

**CARRIED.**

**COMMITTEE REPORTS:**

- Councilor Dodds – Chinook Library Report – The chinook regional library appointed their new board and had their first meeting appointing Erin Hughes as Chair, Kim Hay as Vice Chair, Pam Martin as Treasurer and Robin McGregor as Secretary. They are in the process of conducting interviews and hoping to get a librarian and an assistant librarian hired soon. They were able to buy 2 extra hours per week for a total of 8 hours per week. They are changing their hours and days they are open, they will be Wednesdays 9:00am – 1:00pm and Fridays 1:00pm – 4:00pm.

**CORRESPONDENCE:**

**26-025 Churchill/Sloan:** THAT the following correspondence, having been read, now be filed.

**CARRIED.**

**COUNCIL FORUM:**

**POLICIES:**

**OTHER BUSINESS:**

**ANNOUNCEMENTS:**

*Next Regular meeting of council is Tuesday, February 10th, 2026*

**OFFICE HOURS:**

*The Village office will be closed February 17<sup>th</sup> for Family Day.*

**ADJOURNMENT:**

**26-026 Sloan:** That this meeting be adjourned at 7:10 PM.

**CARRIED.**

Seal

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Mayor/Deputy Mayor

\_\_\_\_\_  
Chief Administrative Officer